

Queensland Airports Limited

Role Description

Position Title:	Treasury Business Analyst
Location:	Gold Coast
Department:	Analytics, Treasury & Aeronautical Pricing
Reports to:	General Manager Analytics, Treasury & Aeronautical Pricing
Reporting to this position:	Nil

Position Purpose:

This position is required to assist the Queensland Airports group in achieving its corporate objectives in relation to business analysis, financial forecasting and reporting.

Corporate Vision, Mission and Strategic Direction

Vision

Engaging customer, connecting communities, exceptional experiences

Our Mission

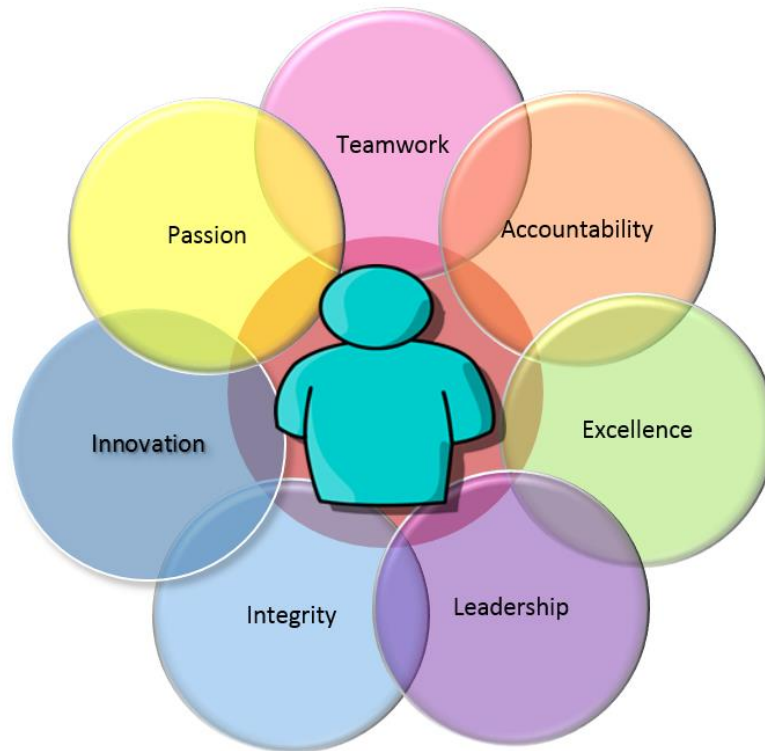
To be the best regional airport owner and operator in Australia

Strategic Pillars



Our five pillars guide our strategic direction. Within each pillar are strategies to deliver our goals and realise our vision. These strategies drive our existing business and underpin any acquisitions.

Organisational Values



Job Role Requirements

Objective 1: Business Modelling

- Support in relation to integrity and updates of key models including:
 - The QAL Valuation/Forecast model;
 - The QAL passenger forecast models;
 - Building block models for Airline pricing negotiations;
 - Feasibility assessment models; and
 - The cash flow model.
- Provide support to models when tendering for acquisitions, this will primarily involve ownership of models in these processes to ensure integrity of data to support acquisition investment decisions.
- Ownership of the long term financial forecasting model for the purpose of business planning, debt financing, tax planning, shareholder valuations and business investment decisions.
- Develop a demand based passenger forecast model to overlay with the current supply based forecast model, assisting with preparation of this forecast.
- Streamlining all QAL models to support business decisions, airlines, passengers, car parks retail.
- Ownership of QAL's models to support analysis for business cases, including IRR analysis.
- Further develop and enhance the aeronautical pricing model and calculation of Security Recharges.
- Provide modelling support when tendering for acquisitions.
- Assisting airport management with airline pricing negotiations and new carrier/route proposals, including ownership of building block models

Objective 2: Treasury, Analysis & Project Support

- Support to the GM Analytics, Treasury and Aero pricing, for treasury requirements including capital structure and banking relationships.
- Assisting with the Business Intelligence integration working closely with IT.
- Assisting with the debt strategy for the group, and liaising with the banks.
- Adhoc project work and assistance with excel/database queries to other staff/departments.

Objective 3: Project Participation / Innovation / Continuous Improvement

- A proactive, positive involvement as a leader for the Analytics, Treasury and Aero Pricing department.
- Timely and effective management and ongoing innovation of departmental processes
- Seek to continuously improve processes and build strong working relationships with internal and external customers

Objective 4: Workplace Health & Safety, Environmental and Aviation Safety & Security

- Take reasonable care for your health and safety
- Take reasonable care for the health and safety of others including the implementation of risk control measures within your control to prevent injuries or illnesses
- Comply with any reasonable instruction in relation to WHS by the Company
- Co-operate with any reasonable policies and procedures of the QAL and associated entities including the reporting of hazards or incidents via the QAL reporting process
- Other responsibilities as outlined in the QAL WHS management system
- Adhere to the locations Environmental Management System (EMS) as relevant to your work activities
- Attend EMS related training
- Adhere to relevant aviation safety and security requirements

Individual Behaviour Expectations

QAL employees expected to demonstrate behaviour which is aligned to our core values:

Teamwork

- Accepts responsibility
- Works collaboratively
- Effectively communicates
- Values diversity

Innovation

- Challenge the status quo
- We do things differently
- Confidence to put forward and test innovative ideas
- Embraces challenges

Accountability

- Takes responsibility
- Ethical
- Minimal supervision
- Accountable for own standards of work

Leadership

- Clear vision
- We are empowered
- Treat each other equally

Integrity

- Trustworthy
- Acts with honesty and sincerity
- Demonstrates fairness
- Ethical in our dealings
- Act in the best interest of our stakeholders
- Act on promises
- Does the right thing

Passion

- Displays positive energy, optimistic
- Inspires others
- Love what you do
- Actively enhances competencies and capabilities through technical and professional development

Excellence

- Strive to be the best
- Challenge ourselves
- Exceed expectations

Key Stakeholders

Internal: Employees and management at all levels

External: Shareholders, Consultants and Financiers

Key Capabilities Required to Perform Role*Educational Qualifications:*

- Tertiary level qualifications in Finance or Economics

Professional Experience:

- Minimum 2 years' experience in a similar position
- Experience in complex financial modelling
- Treasury and debt experience
- Experience with regulated building block model principles
- Previous experience working with Business and data analysis, advanced Microsoft Office particularly MS Excel.
- Experience with Regulated pricing models/Building block models will be looked on favourably (Desirable)
- Knowledge and understanding of aviation industries (Desirable)

Specific Job Knowledge, Skills and Abilities:

- Strong ability to analyse, interpret business requirements and develop appropriate technical solutions.
- Strong communication skills to be able to converse with both end-users and IT Employees at all levels of the organisation.

ACKNOWLEDGMENT

I acknowledge that I have read and understood the key result areas described in this Role Description and agree to carry out my duties and responsibilities to the best of my ability. I also understand that at times I may be required to undertake other duties relevant to the position that are not listed in this statement. I acknowledge my employer's right to alter this Role Description from time to time in accordance with company requirements.

Name

Date

Signature

Approved by Line Manager (Signature and Date)		
Reviewed by HR (Signature and Date)		
Version:		Date: